

Mayor Jason Varano Presents The

2010/2011 After School Recreation Program
Registration Form
Kindergarten thru 6th Grade
(Limit: 50 Children)

PLEASE PRINT:

CHILD'S NAME: AGE: GRADE: SCHOOL:

ALLERGIES: SPECIAL INFORMATION:

CHILD'S NAME: AGE: GRADE: SCHOOL:

ALLERGIES: SPECIAL INFORMATION:

\$225 Per Child for 6 Weeks
\$135 For Each Additional Child

MOTHER'S NAME:

FATHER'S NAME:

HOME PHONE #:

HOME PHONE #:

WORK #:

WORK #:

CELL #:

CELL #:

ADDRESS:

ADDRESS:

EMERGENCY CONTACT:

PHONE #:

AGREEMENT TO PARTICIPATE

AGREEMENT TO PARTICIPATE (PARENT OR GUARDIAN, PLEASE READ AND SIGN): I, THE PARENT OR GUARDIAN OF THE ABOVE NAMED CHILD(REN), HEREBY GIVE MY APPROVAL TO PARTICIPATE IN THE ACTIVITIES ASSOCIATED WITH OUR PROGRAM. I ASSUME ALL RISKS AND HAZARDS INCIDENTAL TO SUCH PARTICIPATION, INCLUDING TRANSPORTATION TO THESE ACTIVITIES; AND DO HEREBY WAIVE, RELEASE, ABSOLVE, INDEMNIFY AND AGREE TO HOLD HARMLESS BERKELEY TOWNSHIP, AND ALL OF ITS EMPLOYEES, PARTICIPANTS, ETC. WHETHER THE RESULT OF NEGLIGENCE OR ANY OTHER CAUSE, EXCEPT TO THE EXTENT AND IN THE AMOUNT COVERED BY THE TOWNSHIP'S SECONDARY ACCIDENT INSURANCE:

PARENT OR GUARDIAN'S SIGNATURE:

PARENT OR GUARDIAN'S NAME (PLEASE PRINT):

DATE:

FOR OFFICE USE: AMOUNT PAID: CHECK#: CASH: RECEIPT #:



Mayor Jason Varano Presents
The Berkeley Township Recreation
After School Program



630 Route 9 * Bayville, NJ 08721 * (732) 269-4590 or (732) 269-4456

September , 2010

Dear Parents and Guardians:

Whether you are joining us for the first time or are a returning participant, it is truly our privilege to welcome your child(ren) to our ***After School Program***. We are **ALL** committed to providing a safe, loving, caring and nurturing environment.

The program is designed to include both structured and unstructured activities. The children will enjoy a healthy snack (provided by you) upon their arrival followed by assistance (if needed) with their homework assignments. We will be doing crafts, playing games and encouraging socialization with their peers. Each day, weather permitting, of course, the children will also have an opportunity to enjoy some fresh air and exercise as they play outside in our fully enclosed play yard.

Also, as we've done in the past, we currently have several incentive programs in place. Each student will earn a check each day for completing their homework and another check for good behavior. At the end of the week, each student will count their checks. If they've earned a minimum of six (6) checks out of a possible eight, then they will get to pick something from the prize box at the end of the week.

A certain block of time is dedicated to homework. Children are encouraged to complete their assignments independently but we will be available if they need help. {We strongly suggest that assignments be checked at home for accuracy and completion. Also, required reading and studying for tests should be done at home.}

In addition, there will be a drawing at the end of each marking period to win a \$25 gift card to Toys R Us. Students can earn tickets for the quarterly drawing for each "A" and "B" they receive on their report card. They can also earn tickets for outstanding behavior, cooperation and kindnesses shown to their peers. There will be ***plenty*** of opportunities for each student to earn tickets to place in the "Ticket Box" for the quarterly drawing.

Please also note that the After School Program will follow the Berkeley Township School Calendar. On the days when school is closed, so is the After School Program. On shortened school days, the After School Program will be extended to accommodate the extra hours of care for your children at no additional cost to you. I have attached a copy of the calendar for your convenience.

Also attached, please find a copy of the Policies and Procedures for the After School Program. Please feel free to speak with me directly with any questions, comments or concerns you may have.

Thank you for entrusting your children in our care and for your anticipated cooperation. We have many fun things planned and are looking forward to spending another great year with your children.

Very truly yours,

Denise Giordano,
Supervisor of the Berkeley Township Recreation
After School Program

Encls.

CC: D. Nichols



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POLICIES & PROCEDURES

SNACK:

Parents are responsible to provide a healthy snack for their child(ren) to enjoy after school. Please send your child(ren) in with a healthy snack clearly labeled for the AFTER SCHOOL PROGRAM. Desired snacks are fruit, popcorn or pretzels and bottled water. A special snack will be provided for them every Friday, which is movie day! **KINDLY NOTE THAT WE HAVE SEVERAL CHILDREN WITH SEVERE PEANUT ALLERGIES – SO PLEASE BE ADVISED THAT SNACKS WITH PEANUTS OF ANY KIND ARE STRICTLY PROHIBITED.**

HOMEWORK:

The children will be doing their homework assignments during a certain block of time. Children are encouraged to complete their assignments independently but we are here to help them should they need assistance. Please be advised that **ALL** homework should still be checked for accuracy and completion by parents/guardians each day. Required reading and studying for tests should be done at home.

REPORTING AN ABSENCE FROM THE AFTER SCHOOL PROGRAM:

If your child(ren) will not be attending the After School Program due to illness, leaving school early (doctor/dentist appointments), etc. it is imperative for you to notify us by calling (732) 269-4456 to report your child(ren)'s absence from the program.

PICKING UP YOUR CHILD(REN):

Please be advised that all children must be picked up by **5:30 pm daily**. Any child picked up after 5:30 pm will be subject to an additional fee of \$10.00 per child. If late pick up is habitual, your child may not be allowed to participate in the program.

Also, please be advised that your child(ren) will only be released to a parent/guardian unless authorized by you in writing. You must personally advise us immediately of any changes regarding authorized pick up of your child(ren). You will also be required to sign them out each day (Photo ID is required).

DISCIPLINE: *****

In the event your child(ren) misbehaves, please be advised that they will be placed in Time Out and separated from their peers. A time out log will be kept and you will be required to sign it should your child have a time out that day. (10 time outs equal one write up). Please note that 2 Formal Write Ups for Discipline Will result in a 3-Day Suspension from the After School Program. If your child receives 3 Formal Write Ups your child will be expelled from the program and will not be allowed to return. NO REFUNDS WILL BE GIVEN.

***** { PLEASE BE ADVISED THAT ADMINISTRATION RESERVES THE RIGHT TO SKIP THE TIME OUTS AND IMMEDIATELY WRITE UP A CHILD FOR DISCIPLINARY ACTION DUE TO THE SEVERITY OR NATURE OF THE INFRACTION }.*****

SHORTENED SCHOOL DAYS:

Please be advised that this Program follows the Berkeley Township Elementary School Calendar. We are happy to announce that there will no longer be an additional fee for extended care provided on the shortened school days. However, you will be required to please pack a lunch for your child on these days clearly labeled for the After School Program.